



Event Confirmation
Event Order Number: 00006234

Date: 9/4/2008
To: Richard T Jones
Physics Department
U-3046

From: Kathy Cyr, University Catering

Thank you for selecting University Catering for your event on Thursday, September 18, 2008. It is our pleasure to confirm the event details. Please review the information below for accuracy and completeness. If you have questions or changes, please contact your coordinator immediately at (860) 486-5053 or email the Catering Department at Catering@uconn.edu. Your signed confirmation must be received ten business days prior to your event. If your event is scheduled within ten business days, please sign and return via facsimile immediately.

Event Details:

Day and Date: Thursday, September 18, 2008
Description: GLUEX
Location: Gentry 144
Time: 8:00 am to 12:00 pm
Expected Number of Guests: 12
Method of Payment/FRS Number: 448988
Adjusted Total Due: \$60.00
Revision: KLC1 - 9/4

Attendance Guarantee:

To ensure appropriate service preparation, all cancellations and/or changes pertaining to the menu, guest count, and event arrangements must be finalized by twelve noon, three business days prior to your event. The event day is not included in the calculation. Our ability to serve additional guests added after the guest count guarantee deadline (i.e., less than three days before the event) will be determined on a case-by-case basis. Any decrease in the number of guests made after the guarantee deadline will not reduce the quoted cost of the event. Orders placed and confirmed fourteen (14) business days or earlier will receive a fifteen percent (15%) discount on food items. Complete planning including your signed confirmation received by the office, final guarantee, and set-up details are required with no changes thereafter.

Cancellation Policy:

Events or menu items cancelled or changed after receipt of a signed confirmation will be subject to the following charges:

- Cancellation or change within three business days of event - 33% of total cost of cancelled or changed items.
• Cancellation or change within two business days of event - 50% of total cost of cancelled or changed items.
• Cancellation or change after 12 noon the day prior to event - 100% of total cost of orders.

Events cancelled due to extreme inclement weather resulting in an official University closing will not incur any fees. For events cancelled due to inclement weather without an official University closing, the customer will be responsible for any special ordered items and costs that can not be absorbed into normal production.

Deposits, Billing and Payment Information:

University Departments paying by the University financial reporting system (FRS) are required to provide, at the time of booking or upon confirmation, the FRS number that is to be charged following the event. It is your responsibility to ensure we have the correct FRS number when confirming your event. Your FRS Account will be charged for the actual number of guests or the guarantee, whichever is higher at the conclusion of your event. For University affiliated groups paying by cash or check, payment is expected within seven business days of receipt. Final invoices will only be sent for alcohol consumption or upon request.

Full payment prior to your event is required for non-university affiliated groups at the confirmation of the event. An invoice for alcohol and any additional fees will be sent after the event. Payment by cash, check, or money order is expected within seven business days of receipt. University Catering currently does not accept credit cards.

Make checks payable to University Catering. Please include invoice number on your check and remit to address below.

Richard Jones (handwritten signature)
Signature

Richard Jones (handwritten name)
Print

9/4/08 (handwritten date)
Date



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Event Details:

Day and Date: Thursday, September 18, 2008
Description: GLUEX
Location: Gentry 144
Time: 1:00 pm to 3:00 pm
Expected Number of Guests: 12
Method of Payment/FRS Number: 448988

Adjusted Total Due: \$50.00
Revision: KLC1 - 9/4

Attendance Guarantee:

To ensure appropriate service preparation, all cancellations and/or changes pertaining to the menu, guest count, and event arrangements must be finalized by twelve noon, three business days prior to your event. The event day is not included in the calculation. Our ability to serve additional guests added after the guest count guarantee deadline (i.e., less than three days before the event) will be determined on a case-by-case basis. Any decrease in the number of guests made after the guarantee deadline will not reduce the quoted cost of the event. Orders placed and confirmed fourteen (14) business days or earlier will receive a fifteen percent (15%) discount on food items. Complete planning including your signed confirmation received by the office, final guarantee, and set-up details are required with no changes thereafter.

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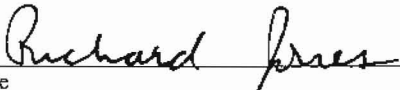
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9/4/08
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Event Confirmation
Event Order Number: 00006236

Date: 9/4/2008
To: Richard T. Jones
Physics Department
U-3046

From: Kathy Cyr, University Catering

Thank you for selecting University Catering for your event on Friday, September 19, 2008. It is our pleasure to confirm the event details. Please review the information below for accuracy and completeness. If you have questions or changes, please contact your coordinator immediately at (860) 486-5053 or email the Catering Department at Catering@uconn.edu. Your signed confirmation must be received ten business days prior to your event. If your event is scheduled within ten business days, please sign and return via facsimile immediately.

Event Details:

Day and Date: Friday, September 19, 2008
Description: GLUEX
Location: Gentry 144
Time: 8:00-9:00 am to 12:00 pm
Expected Number of Guests: 12
Method of Payment/FRS Number: 448988

Adjusted Total Due: \$68.00
Revision: KLC1 - 9/4

Attendance Guarantee:

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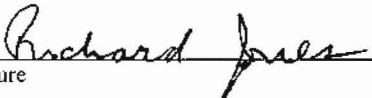
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Method of Payment/FRS Number: 448988

Adjusted Total Due: \$50.00
Revision: KLC1 - 9/4

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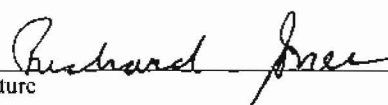
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Event Order Number: 00006239

Date: 9/4/2008
To: Richard T. Jones
Physics Department
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From: Kathy Cyr, University Catering

Thank you for selecting University Catering for your event on Saturday, September 20, 2008. It is our pleasure to confirm the event details. Please review the information below for accuracy and completeness. If you have questions or changes, please contact your coordinator immediately at (860) 486-5053 or email the Catering Department at Catering@uconn.edu. Your signed confirmation must be received ten business days prior to your event. If your event is scheduled within ten business days, please sign and return via facsimile immediately.

Event Details:

Day and Date: Saturday, September 20, 2008
Description: GLUEX
Location: Gentry 144
Time: 8:00am to 12:00 pm
Expected Number of Guests: 12
Method of Payment/FRS Number: 448988
Adjusted Total Due: \$60.00
Revision: KLC1 - 9/4

Attendance Guarantee:

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Signature: [Handwritten Signature] Print: Richard Jones Date: 9/4/08